

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Admin Section
www.mole.gov.bd

No:40.00.0000.011.25.016.16.

Date: 29/08/1424
13/12/2017

To : Chief Accounts Officer
Ministry of Labour & Employment
CGA Office Bhaban
Segunbagicha, Dhaka.

Subject: Participation in "The 8th ADBI-OECD-ILO-HRD Korea Roundtable on Labour Migration in Asia" to be held in Incheon, Republic of Korea from 30-31 January, 2018.

The undersigned is directed to convey the sanction of Mrs Shaheen Akhter, Deputy Secretary, Ministry of Labour & Employment to participate in "The 8th ADBI-OECD-ILO-HRD Korea Roundtable on Labour Migration in Asia" to be held in Incheon, Republic of Korea from 30-31 January, 2018.

2. The terms and conditions of this permission are mentioned below :
 - i. The visit will commence on 29 January 2018 or from the date of departure;
 - ii. The period including transit will be treated as on duty;
 - iii. She will draw her usual pay and allowances from Bangladesh in local currency;
 - iv. On return from abroad she will submit a report to the Secretary, Ministry of Labour and Employment on the activities of the meeting.
 - v. She will leave Korea for Dhaka on 02 February 2018 or on any nearby date;
 - vi. All the expenses and allowances will be borne by ADBI-OECD-ILO.
3. The undersigned is also directed to inform you that Mrs. Shaheen Akhter, Deputy Secretary, Ministry of Labodur and Employment, Dhaka will be accompanied by her sopuse Mr. Mohammad Mahfujur Rahman (Passport No. BM 0267415) at her own cost.
4. This Government Order (GO) is issued with the approval of the competent authority.

Sd/-
(Md. Shahjahan Miah)
Joint Secretary (Admin.)
Phone: 9575587
E-Mail: jsadmin@mole.gov.bd

No:40.00.0000.011.25.016.16.1533

Date: 29/08/1424
13/12/2017

Copy forwarded for kind information and necessary action to (Not according to seniority):

1. Secretary, Economic Relations Division (ERD), Shere-bangla Nagar, Dhaka.
2. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
3. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (**Requested to kindly issue a letter of introduction in this purpose**).
4. PS to Hon'ble State Minister, Ministry of Labour & Employment, Dhaka.
5. P.S to Secretary, Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
6. Mrs. Shaheen Akhter, Deputy Secretary, Ministry of Labour and Employment, Dhaka.
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. Mr. Chul Ju Kim, Deputy Dean (CBT and Special Activities), Asian Development Bank Institute
9. ✓ Programmer , please upload www.mole.gov.bd
10. Accounts Officer, Ministry of Labour & Employment, Dhaka.
11. P.O to Additional Secretary (Admin), Ministry of Labour & Employment, Dhaka.
12. P.O to Joint Secretary (Admin), Ministry of Labour & Employment, Dhaka.
13. Mr. Md. Hannan Sarder, Protocol Officer, Ministry of Labour & Employment, Dhaka.
14. Office Copy.

Sd/-
13.12.17
(Md. Shahjahan Miah)
Joint Secretary (Admin.)